

	A	B	C	D	E	F	G	H	I	J
2	INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3										
4	2025/26 Meetings									
5	2 December 2025									
6	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations							
7	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer	HSCP.25.080	Graham Lawther	Fiona Mitchelhill	ACHSCP			
8	19 November 2024	Financial Position Update	(1) To provide an indicative status or projection of the Integration Joint Board's year-end financial performance for fiscal year 2025 – 2026; (2) To present the financial performance of the Integration Joint Board (IJB) for the six (6) months period Q2 – 2025/2026; and (3)To update on existing activities that further guarantee financial governance of the IJB.	HSCP.25.081	CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
9	01.11.2023	Chief Social Work Officer's Annual Report	To present the Chief Social Work Officer's Annual Report for year 2024/25. The report is to inform Members of the role and responsibilities exercised by the Chief Social Work Officer; to provide information on the delivery of statutory social work services and decision making in the period; and to give a progress report on key areas of social work activity within Aberdeen City.	HSCP.25.083	Graeme Simpson	Eleanor Sheppard	ACC			
10	Standing Item	Health and Social Care Partnership Meeting Dates 2026-27	To seek approval of the IJB, Risk Audit and Performance Committee and Clinical and Care Governance Committee meeting dates for 2026-27.	HSCP.25.082	Emma Robertson	Alan Thomson	ACC			
11	18 March 2025	Grant Funding for Voluntary Organisations	To provide the IJB with information to make an informed decision on the future funding of grants.	HSCP.25.085	Kate Humphrey/ Claire Wilson	Fiona Mitchelhill	ACHSCP			
12	01.07.2025	Shifting the Balance of Care – A Community-Focused Approach to Delivery of Frailty and Specialist Rehabilitation Services within Aberdeen City Health & Social Care Partnership	To provide an update on progress of the phased closure and mitigation plans.	HSCP.25.086	Julie Warrender/ Fiona Mitchelhill	Alison MacLeod and Fiona Mitchelhill	ACHSCP		R	Request to remove and issue this as a Service Update. Intention for SU to be circulated prior to 2 December 2025.
13	27.05.2024	North East Population Alliance Strategic Partnership Agreement	To provide an annual progress report on the strategic partnership agreement (Memorandum of Understanding with Public Health Scotland). On 19 November 2024: agrees to instruct the Chief Officer to provide a progress report to the IJB on the second year of the operation of the Strategic Partnership Agreement.	HSCP.25.084	Martin Murchie	Data Insights	ACC Corporate Services		R	Request to remove and issue this as a Service Update as no decision required by the IJB (noting report).
14	3 February 2026									
16	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer	HSCP.26.001	Graham Lawther	Fiona Mitchelhill	ACHSCP			
17	19 November 2024	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.	HSCP.26.002	CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
18	04.02.2025	Grampian Vaccination and Immunisation Annual Report 2025	Annual paper on Vaccine Uptake across all programmes and particularly the Childhood Immunisations Improvement Action Plan. Last approved on 4 February 2025.	HSCP.26.003	Clare-Louise Walker/ Jo Hall	Sandy Reid	ACHSCP/ ACVC			
19	16.08.22	Fast Track Cities	To provide an annual update on the actions against the action plan submitted to the Integration Joint Board (IJB) on 21 January 2020. This is an annual report. Last presented to IJB on 4 February 2025.	HSCP.26.004	Daniela Brawley / Lisa Allerton	Sandy Reid	ACHSCP			
20	31.01.2023	Carers' Strategy	To provide an update and annual review of the strategy approved by IJB on 31 January 2023. Members agreed on 31.01.23 to instruct the Chief Officer of the IJB to report back on progress with the Carer Strategy and Action Plan annually. Reported to IJB on 6 February 2024.	HSCP.26.005	Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
21	Standing Item	Annual Procurement Workplan	To present the Annual Procurement Work Plan for 2026/27 for expenditure on social care services.	HSCP.26.006	Neil Stephenson	Neil Stephenson	ACHSCP			
22	17 March 2026 - Budget									
23	Standing Item	IJB Budget	To approve the Budget.		Jonathan Belford	Jonathan Belford	ACHSCP			
24	Standing Item	Medium Term Financial Forecast	The estimated 4 year Medium Term Financial Forecast		Jonathan Belford	Jonathan Belford	ACHSCP			
25	2026/27 and TBC - Proposed dates to be agreed at the IJB on 2 December 2025									
26	12 May 2026									

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27	Standing Item	Workforce Plan			Stuart Lamberton/ Grace Milne	Alison MacLeod	ACHSCP			
28	Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
29	Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004	To provide information of the inclusion of IJB's as Category 1 Responders, in terms of the Civil Contingencies Act 2004 and an outline of the requirements that this inclusion involves.		Martin Allan	Martin Allan	ACHSCP			
30	Standing Item - annual	Risk Appetite Statement and Strategic Risk Register	To present revised versions of the Risk Appetite Statement and Strategic Risk Register.		Martin Allan	Martin Allan	ACHSCP			
31	Standing Item	Annual Review of Financial Regulations and Reserves Policy	To present the findings of a financial governance review, a revised version of the IJB's Financial Regulations and an updated Reserves Policy for approval - RAPC noted on 25 February 2025, approved on 13 May 2025 by IJB.		Jonathan Belford	Jonathan Belford	ACHSCP			
32	04.02.2025	GP Vision Update	On 4 February 2025, the IJB resolved to instruct the Chief Officer to report back to the Integration Joint Board by spring 2026 with a progress update on the implementation of the vision and objectives.		Alison Chapman/ Emma King	Fiona Mitchelhill	ACHSCP		R	Request to remove as there is a pan-Grampian IJB session on 24 February 2026 to cover this.
33	30 June 2026									
34	Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
35	Standing Item - annual	IJB Scheme of Governance Annual Review	To present the revised Scheme of Governance and seek approval of the revised Standing Orders and Terms of Reference.		Jess Anderson/John Forsyth/Vicki Johnstone	Jenni Lawson	ACHSCP			
36	14 April 2025	Alcohol & Drug Partnership Annual Report 2025	To provide information in relation to overall progress on the Alcohol & Drug Partnership Delivery Framework since 2019 and a specific update in relation to highlights from 2024 – 2025. Appendix A was a copy of a survey required by the Scottish Government in relation to Alcohol & Drug Partnership activity - last reported on 1 July 2025.		Simon Rayner	Fiona Mitchelhill	ACHSCP			
37	29 September 2026									
38	Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
39	30 September 2025	Audited Final Accounts 2025/26 including the External Auditor's Annual Audit Report	To consider and approve the audited final accounts for 2025/26.		Bernadette Bularan/ Anne MacDonald	CFO/ Audit Scotland	Audit Scotland			
40	27.08.2024	Review of Whistleblowing Policy			Martin Allan	Fiona Mitchelhill	ACHSCP	2026		
41	30.08.24	Health and Care Experience Report 2025-2026	To present findings from the Health and Care Experience survey for 2025/26. Due in September 2026, last presented 24/09/24.		Calum Leask	Alison MacLeod	ACHSCP		T	Request to transfer to RAPC as this does not require a decision from the IJB.
42	1 December 2026									
43	Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
44	2 February 2027									
45	Quarterly reporting	Financial Position Update	To provide an indicative status or projection of the Integration Joint Board's year-end financial performance.		CFO/ Bernadette Bularan	Fiona Mitchelhill	ACHSCP			
46	16 March 2027 - Budget									
47	Standing Item	IJB Budget	To approve the Budget.		Jonathan Belford	Jonathan Belford	ACHSCP			
48	Standing Item	Medium Term Financial Forecast	The estimated 4 year Medium Term Financial Forecast		Jonathan Belford	Jonathan Belford	ACHSCP			
49	2026/27 - Reporting Dates TBC									
50	Standing Item	Equality Outcomes and Mainstreaming Framework (EOMF)	To share progress in relation to the Equality Outcomes and Mainstreaming Framework..		Stuart Lamberton					
51	22 March 2024	Outcome of IJB Culture Research Project	Presented to the IJB on 7 May 2024 - suggestion to recommission in 12-18 months.		Alison McLeod	Alison MacLeod	ACHSCP	TBC late 2026		
52	07.05.2024	Morse Community Electronic Patient Record Evaluation and Contract Renewal - report due spring 2027	On 7 May 2024, Members agreed :(i) to note the Morse Evaluation appended at Appendix B of the report; and (ii) to approve a further three year contract with Cambric, running from October 2024, to supply Morse as an Electronic Patient Record for Community Nursing, Hospital at Home, Macmillan Nursing, Health Visiting and School Nursing Services		Michelle Grant	Alison MacLeod, Strategy and Transformation	ACHSCP			
53	09 July 2024	Evaluation of Aberdeen City Vaccination and Wellbeing Hub - report due 2028	To provide an evaluation of the Aberdeen City Vaccination and Wellbeing Hub. See report HSCP.24.047 on 9 July 2024.		Caroline Anderson	Fiona Mitchelhill	ACHSCP	Early 2028		

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54	06 March 2025	Draft Debt Recovery (Mental Health Moratorium) (Scotland) Regulations	To update members on the impact to the IJB of any Regulations approved by the Scottish Parliament which apply a mental health moratorium to debt.		Fiona Mitchelhill	Fiona Mitchelhill	ACHSCP		R	Request to convert to a Service Update as no decision required by the IJB (noting report). Expected to be implemented in April 2026.
55	24 September 2024	National Care Service	Scottish Government confirmed that they were seeking to postpone start of Stage 2 process.		Fiona Mitchelhill	Fiona Mitchelhill	ACHSCP		R	Request to convert to a Service Update as no decision required by the IJB (noting report).